



Healdsburg Community Nursery School Inc.
444 First St. Healdsburg, CA 95448
License # 490102334
Lyn Rutherford, Director
707-433-1817

HCNS Recurring Credit Card Charge Authorization Form

I hereby authorize Healdsburg Community Nursery School (HCNS) to make recurring charges to my credit card listed below, and if necessary, initiate adjustments for any transactions credited /debited in error. We will make our best effort to process all recurring charges on the 1st business day of the month, August through June. This authority will remain in effect until HCNS is notified by me (us) in writing to cancel or modify this authorization form at least three business days before the 1st business day of the month. Please mail or return this form to: Healdsburg Community Nursery School Attn: Lyn Rutherford 444 First Street, Healdsburg CA 95448

Name – PLEASE PRINT EXACTLY AS IT APPEARS ON CREDIT CARD

Billing Address - PLEASE PRINT

Phone Number: _____

Please Circle Card Type: Visa MasterCard

Card Number:

Expiration Date: _____ CVC/CVV(3 or 4 digit): _____

Charge Amount: \$ _____ Frequency: _____

Signature

Effective Date

If you have questions about any HCNS charges please contact Lyn Rutherford 707-433-1817. If you feel you have been billed by HCNS in error we will work with you to fix the situation. Please do not dispute any HCNS charges with your credit card company as HCNS will be charged a \$35 non-refundable fee. HCNS will manually refund all incorrect HCNS credit card charges immediately.